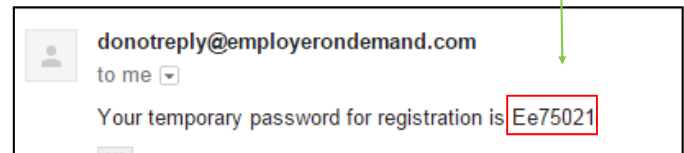


# Payroll Portal Registration

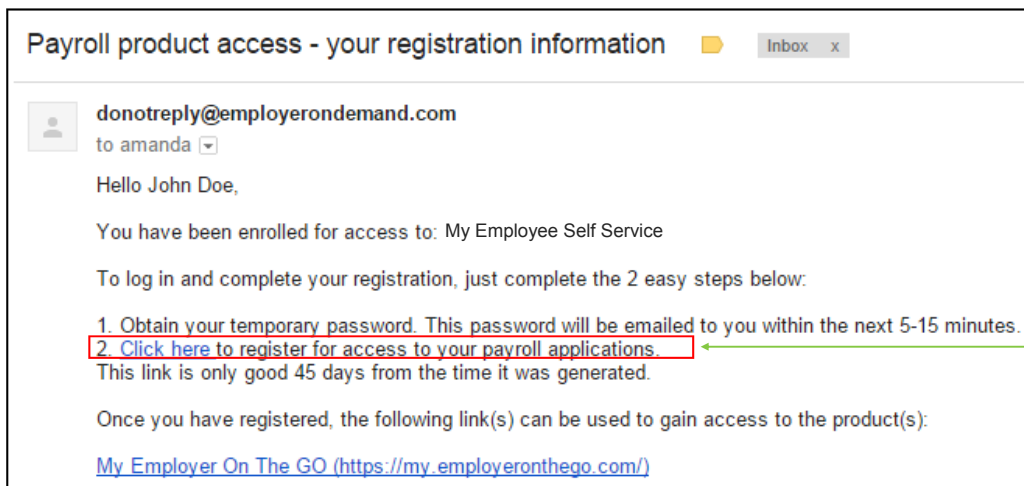
We are excited to inform you that your new employee payroll portals provided by you employer are available! Your employee portal will allow you to view your payroll and tax information including electronic pay stubs, W4 and state allowances, emergency contacts, direct deposit and more.

When it is time for you to register, you will receive 2 emails from "[donotreply@employerondemand.com](mailto:donotreply@employerondemand.com)." One email will contain a temporary password which you will use to register for your employee payroll portal.

Select and copy your password



The other email will contain a link that says "Click Here to register for access to your payroll applications."



Select "Click Here."

When you select "Click Here" you will be directed to the registration page, and asked to enter your temporary password. Paste your password in the box provided and click "Next."



On the next page you will be prompted to select and answer two security questions. Lastly, please read and accept the Terms and Conditions. Once you have completed this, you are done!

If you are having trouble with registration, or have questions please contact our office at 901-313-4404 or [payroll@poplarfinancial.com](mailto:payroll@poplarfinancial.com)